



**City Council Special Meeting Agenda
Thursday, December 12, 2024 6:00 PM
Kyle City Hall, 100 W. Center Street, Kyle, TX 78640**

I. Call Meeting to Order and Roll Call

II. Approval of Minutes

1. Consider approval of the City Council December 3, 2024 Special Meeting Minutes and December 3, 2024 Regular Meeting Minutes.
(Item Presenter: Jennifer Kirkland, TRMC, City Secretary)
[Exhibit 1 - 2024 1203 DRAFT Special](#)
[Exhibit 2 - 2024 1203 DRAFT Regular](#)

III. Citizen Comment Period with City Council

The City Council welcomes comments from Citizens. Those wishing to speak are encouraged to sign in before the meeting begins. Speakers may be provided with an opportunity to speak during this time period on any agenda item or any other matter concerning City Council business, and they must observe the three-minute time limit.

IV. Agenda Order

2. Agenda Order per Rules of Council Sec. B1.
(Item Presenter: Travis Mitchell, Mayor)

V. Reports and Presentations

3. Recognize Outgoing Council Member Parsley.

VI. Consent Agenda

4. Consider approval of a resolution authorizing the Capital Area Metropolitan Planning Organization application for the Carbon Reduction Program and Transportation Alternatives Set-Aside Program in the amount of \$14,300,000.
(Item Presenter: Leon Barba, P.E., City Engineer)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Resolution](#)
[Exhibit 4 - Draft Application](#)
5. Consider approval of an agreement with Mission Critical Partners, LLC for the design of an audible outdoor warning system in the amount of \$125,243.
(Item Presenter: Rosie Truelove, Director of Administrative Services)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Agreement](#)

6. Consider approval of a resolution approving a waiver from Sec. 23-60 of the City's Code of Ordinances, which allows for after-hours construction for necessary repairs at Wallace Middle School; and authorizing the City Manager to approve the dates and times of the after-hours construction.
(Item Presenter: Kelly Stilwell, Building Official)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Resolution](#)
[Exhibit 4 - Summary Request Letter](#)
7. Consider approval of a resolution to appoint Andrea MacRae to Seat 6 for a two-year term expiring December 2026 to the Arts and Cultural Board.
(Item Presenter: David Lopez, Director of Parks & Recreation)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Resolution](#)
8. Consider approval of a resolution to award RFQ 2025DD-06 and authorize the City Manager to negotiate a contract with Jackson and Ryan Architects, Inc. for additional feasibility and design services for an animal shelter facility.
(Item Presenter: Rosie Truelove, Director of Administrative Services)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Resolution](#)
[Exhibit 4 - Matrix](#)
9. Consider a resolution for approved Parks and Recreation co-sponsors for 2025 to include partnerships with Hats Off For Veterans, St. Anthony's Church, Kyle Fire Department, and Hays County Community Emergency Response Team (CERT).
(Item Presenter: David Lopez, Director of Parks & Recreation)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Resolution](#)
10. Consider approval of a resolution to award RFQ 2024DD-03 and authorize the City Manager to execute agreements with the following eight firms: Stantec Consulting Group, Inc., Dunaway Associates, LLC, Freese and Nichols, Inc., MWM Design Group, Inc., Parkhill, Smith, & Cooper, Inc., Brinkley Sargent Wiginton Architects, Inc., Studio Outside, LLC, and Asakura Robinson Company, LLC for the design and engineering rotation list for parks master projects.
(Item Presenter: Rosie Truelove, Director of Administrative Services)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Resolution](#)
[Exhibit 4 - Matrix](#)
[Exhibit 5 - Agreement](#)
11. Consider approval of an amendment to the contract with Vertosoft, LLC, in the amount of \$319,801.03 for Budgeting & Planning, eProcurement, and Asset Management software licenses and implementation services.
(Item Presenter: Rosie Truelove, Director of Administrative Services)

[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Amendment](#)
[Exhibit 4 - Agreement](#)

12. Consider approval of a resolution to authorizing the City Manager to execute all documents necessary to join the Texas Attorney General's Global Opioid Settlement with Kroger and participate in the settlement agreement.

(Item Presenter: Paige Saenz, The Knight Law Firm)

[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Resolution](#)
[Exhibit 4 - Ex. A Kroger Subdivision Participation Form](#)

13. Consider approval of an agreement with Foster CM Group, Inc. for professional construction inspection services at the CR 158 Elevated, Ground Storage Tanks & Pump Station in the amount of \$448,444.33.

(Item Presenter: Rosie Truelove, Director of Administrative Services)

[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Agreement](#)

VII. Consider and Possible Action

14. Consider approval of a resolution authorizing a purchase agreement with SSSPP Realty LLC for a tract of land of 6.699 acres in an amount of \$2,043,000 for the Bunton Creek Road Project right of way and water facility projects and authorizing the City Manager to execute all documents necessary to acquire the property.

(Item Presenter: Amber Schmeits, Assistant City Manager)

[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Resolution](#)
[Exhibit 4 - PUA](#)

15. Reconsideration of the vote at the December 3, 2024 City Council Meeting to consider approval of a five-year agreement with K-3 Resources L.P. dba K-3BMI for sludge hauling services at the wastewater treatment plant for an amount of \$275,000 for each contract year.

(Item Presenter: Robert Rizo, Mayor Pro Tem)

16. Consider approval of a five-year agreement with K-3 Resources L.P. dba K-3BMI for sludge hauling services at the wastewater treatment plant for an amount of \$275,000 for each contract year.

(Item Presenter: Rosie Truelove, Director of Administrative Services)

[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Evaluation Matrix](#)
[Exhibit 4 - Agreement](#)

17. Consider approval of a resolution authorizing the city manager to execute all documents necessary for the purchase of a tract of land containing 9.412 acres situated in the M.M. McCarver Survey, A-10 in Hays County, Texas, for the amount of \$2,110,735.

(Item Presenter: David Lopez, Director of Parks & Recreation)

[Exhibit 1 - Staff Memo](#)

[Exhibit 2 - Presentation](#)

[Exhibit 3 - Resolution](#)

[Exhibit 4 - Purchase and Sale Agreement](#)

[Exhibit 5 - Addendum 6](#)

[Exhibit 6 - Addendum 5](#)

18. Consider approval of a resolution to award RFQ 2024DD-02 and authorize the City Manager to negotiate a contract with Mesa Design Group, Inc. for the design services of a nature park at Lake Kensington.

(Item Presenter: Rosie Truelove, Director of Administrative Services)

[Exhibit 1 - Staff Memo](#)

[Exhibit 2 - Presentation](#)

[Exhibit 3 - Resolution](#)

[Exhibit 4 - Matrix](#)

VIII. City Council Items

19. Consider and possible action to direct city manager and staff to explore High School summer intern work opportunities in available city departments.

(Item Presenters: Miguel A. Zuniga PhD, Bear Heiser, and Daniela Parsley, Council Members)

[Exhibit 1 - FLIP](#)

IX. Adjourn

One or more members of the board may participate in the meeting by videoconference pursuant to Section 551.127, Texas Government Code, provided that a quorum of the board will be present at Kyle City Hall.

Posted this 6th day of December, 2024, prior to 5:00 p.m.

At any time during the City Council meeting, the City Council may elect to go into an Executive Session to discuss any item on the agenda for which state law authorizes an Executive Session to be held. If the City Council elects to go into an Executive Session regarding an agenda item, the presiding officer will first announce the section of the law authorizing a closed meeting. The description of an item in Executive Sessions constitutes the written interpretation by the City Attorney of Chapter 551 of the Texas Government Code and the legal opinion of the City Attorney that said item may be discussed in a closed meeting.

Under the Americans with Disabilities Act, an individual with a disability must have equal opportunity for effective communication and participation in public meetings. Kyle City Hall is wheelchair accessible. Individuals who require auxiliary aids, interpretive services, and/or other services for this meeting should submit a request at

<https://www.cityofkyle.com/contact> or call (512) 262-1010, 48 hours in advance of the meeting.